**B.K.L.WALAWALKAR RURAL MEDICAL COLLEGE,**

**RATNAGIRI MAHARASHTRA**

**INTERNSHIP**

Rules Governing Internship Training Programme for Final Year pass out MBBS Candidates under the Faculty of Medicine, MUHS, Nashik.

**A: GENERAL INFORMATION**

Internship is a phase of training wherein a candidate is expected to conduct actual practice of medical and health care and acquires skills under supervision so that he becomes capable of functioning independently. One of the critical elements of the Internship Training is the acquisition of specific experience and skills listed in major areas of training by the candidate. The regulations prescribe that apart from the scrutiny of the record of work done by a candidate in different disciplines of training, assessment and evaluation of training shall be undertaken by the concerned with an objective approach using situation tests in knowledge, skills and attitude both during and at the end of the training. Therefore, it has become mandatory to introduce definite practical measures of monitoring and evaluation of the training programme so as to implement the training programme consistent with the spirit and recommendations of the Medical Council of India and to fulfill the desired needs of the society

1. The Dean/Principal of the concerned Medical College shall be responsible for proper implementation of the programme. Further, shall be his responsibility to issue Internship Completion Certificate to a candidate after being satisfied that a candidate has completed the training programme successfully in prescribed disciplines
2. The Internship Training Programme shall be commenced by the concerned Deans/Principals **not later than** **Ten days** from the date of declaration of the final MBBS result, by the University.
3. It shall be binding on the Interns to follow strictly the code of conduct prescribed

by the Institution/University/Government for the regulation of the conduct of a medical student in the State of Maharashtra. Breach of code of conduct/discipline by a candidate shall disqualify him from perusing Internship Training Programme for a period as may be specified by the Institution/University in such cases.

iv) All postings of the internship shall be done, as far as possible, in recognized teaching hospitals including their attached district/sub-divisional/Taluka hospitals/primary health centres in Maharashtra, and in hospitals in India recognized specifically for this purpose by the Medical Council of India. In case of any difficulties, the matter may be referred to the University for Consideration on individual merit.

v) Every candidate will be required after passing the final MBBS examination to undergo compulsory rotational internship to the satisfaction of the Dean/Principal and University for a period of 12 months (365 days) so as to be eligible for the award of the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) and full registration.

vi) The University shall issue a provisional MBBS passing certificate on declaration of the result of Final MBBS examination to the successful candidates.

vii) The State Medical Council will grant provisional registration to the candidate on production of the provisional MBBS passing certificate. The provisional registration will be for a period of one year. In the event of shortage or unsatisfactory work, the period of provisional registration and the compulsory rotating internship may be suitably extended by the appropriate authorities.

viii) The intern shall be entrusted with clinical responsibilities under direct supervision of senior medical teacher /medical officer. **They shall not be working independently.**

ix) Interns will not issue a medical certificate or death certificate or a medico-legal document under their signature.

**B: OBJECTIVES OF INTERNSHIP TRAINING PROGRAMME:**

At the end of training, the Intern shall be able to:

i) Diagnose clinically common disease conditions encountered in practice and make timely decision for referral to higher level.

ii) Use discreetly the essential drugs, infusions, blood or its substitutes and laboratory services.

iii) Manage all type of emergencies medical, surgical, obstetric, neonatal and paediatric, by rendering first level care.

iv) Demonstrate skills in monitoring of the National Health Programmes and schemes, oriented to provide preventive and promotive health care services to the community.

v) Develop leadership qualities to function effectively as a leader of the health team organized to deliver the health and family welfare service in existing socio-economic, political and cultural environment.

vi) Render services to chronically sick and disabled (both physical and mental) and to communicate effectively with patient and the community.

vii) Render specific services to the cases from the tribal and backward regions of the State.

**C: INTERNSHIP SCHEDULE**

 **Internship Training Programme applicable to the Students passed final year in Jan 2010 & Onwards**

Community Medicine - 60 Days

Medicine including 15 days of Psychiatry - 60 Days

Surgery including 15 days Anaesthesia - 60 Days

Obst./Gynae. Including Family Welfare Planning - 60 Days

Paediatrics - 30 Days

Orthopaedics including PMR - 30 Days

ENT - 15 days

Ophthalmology - 15 days

Casualty - 15 days

Elective posting (1X15 days) - 15 days

Internship Orientation Programme - 05 days

**Subjects for Elective posting will be as follows:**

i) Dermatology and Sexually Transmitted Diseases.

ii) Tuberculosis and Respiratory Diseases.

 iii) Radio – Diagnosis

iv) Forensic Medicine

v) Blood Bank

vi) Psychiatry

**Note: Structure internship with college assessment at the end of the internship.**

 **D: LOG BOOK**

It shall be compulsory for an Intern to maintain the record of procedures done/assisted/observed by him/her on day-to-day basis in a prescribed log-book. Failure to produce log-book, complete in all respects duly certified by the concerned authority to the Dean/Principal at the end of Internship Training Programme, may result in cancellation of his or her performance in any or all disciplines of Internship Training Programme. The intern shall maintain a record of work, which is to be verified and certified by the medical officer/ Head of the Unit under whom he works.

**E : SATISFACTORY COMPLETION SHALL BE DETERMINED ON THE BASIS OF THE FOLLOWING:**

1. Proficiency of knowledge required for each case Score 0 - 10

b. The competency in skills expected to manage each case:

I. Competency for performance of self performance

II. of having assisted in procedures

III. of having observed Score 0 - 10

 c. Responsibility, punctuality, work up of case, involvement in treatment, follow-up reports Score 0 - 10

d. Capacity to work in a team (Behavior with colleagues, nursing staff and relationship with paramedical) Score 0 - 10

e. Initiative, participation in discussions, research aptitude Score 0 - 10

Poor / Fair / below average / average / above average / excellent 0 2-3 3-4 5-6 7-8 9-10

The assessment will be done by respective head of unit /medical officer and entered in log book itself at the end of posting.

**F: EVALUATION**

**Evaluation of Interns for assessing eligibility for issuing Internship Completion Certificate by Heads of the Medical Colleges:**

i)The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of these procedures by a candidate will enable him to conduct the same in his actual practice.

ii) The evaluation shall be done on or before the completion of the posting in following disciplines:

a. Medicine and Allied - Medicine Department

b. Surgery and Allied - Surgery Department

c. Obstetrics & Gynaecology - Obst.& Gyn. Department

d. Community Medicine - Community Medicine Department

Following the evaluation, the concerned Head of the Department will submit the statement of marks obtained by the candidate, to the University and the concerned Head of the Institution, within one week from the date of completion of evaluation with signature of the candidates against the marks obtained. A candidate shall have the right to register his grievance in any aspects of conduct of evaluation/award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation. If a candidate is declared as unsuccessful in any of the disciplines he shall be required to repeat the posting in the respective discipline for a period of 30% of the total number of days/months, prescribed for that discipline in Internship Training/posting.

 **G: LEAVE FOR INTERNS**

1. No kind of leave or absence is permitted to an Intern except as may be permitted by the Medical Council of India. Total number of leave will be maximum 12 days per year i.e. one day per month.
2. They cannot take more than 6 days leave at a time and cannot go on leave without prior permission from unit head or HOD.
3. Leave cannot be availed under any circumstances during short posting. However in case of leave on medical ground the internship programme for such candidate may be extended corresponding to the period of absence.

**H : TRANSFER OF INTERNS**

Please refer MUHS Notification Nos 06 / 2012 & No. 34 / 2017 for details

**I: ISSUE OF INTERNSHIP CERTIFICATE**

Please refer MUHS Notifications as under for details:-

1. Internship Completion Certificate (ICC) - No. 25 / 2012.
2. Issue of ICC by hand - No. 01// 2015
3. Documents required for ICC - 38 / 2017.

**NOTE:**

1. For further details relating to the Internship Programme please refer to MUHS Notification No. 03 / 2002 (Amended).

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| **GENERAL GUIDELINES AND INSTRUCTIONS FOR INTERNSHIP** |
| (1) | **Every intern must procure Provisional Registration of MMC immediately.**  |
| (2)  | After the posting orders are issued by the College Office, the Intern must report to the concerned Head of the Department first, who will give the unit postings and then, the Intern must also report to the Unit Head.  |
| (3)  | **The Intern must attend the postings regularly and maintain punctuality.**  |
| (4)  | On the first day of the postings itself, the Intern must obtain the Unit Heads/Staff I/C signature at the appropriate place in the Log Book.  |
| (5)  | On completion of the postings, the Intern must get the Unit Head's signature on the last day itself and never postpone it Subsequently the Intern must obtain the Completion Certificate from the H.O.D. immediately thereafter.  |
| (6)  | **The Intern must sign the attendance register daily at the proper time** either in the Unit Head's Office or Department Office or the District Surgeon's Office or the Superintendent's Office as the case may be.  |
| (7)  | The Interns are entitled for 1 day leave in a month, They cannot take more than 6 days leave at a time and **cannot go on leave without prior permission from Unit Head or HOD**. Non-entitled leave of absence will result in extension of internship. |
| (8)  | Leave cannot be availed under any circumstances during short postings.  |
| (9)  | **Wearing of white coat ( Apron) is compulsory during duty hours.**  |
| (10)  | On completion of all the postings, the Log Book complete in all respects including the Certificates of Completion (printed in the Log Book itself) from each department duly signed by the H.O.D. must be submitted to the College Office, for issue of Internship Completion Certificate.  |
| (11)  | For any extension of postings, fresh posting orders must be obtained from the H.O.D./or the College Office.  |
| (12)  | **Internship shall not be started without the Logbook.**  |
| (13)  | The Logbook contains the record of work done by the Intern and must be signed by appropriate authority.  |
| (14)  | The nature of duties to be performed by the Intern during the training pertains to either the minimum required by MCI or that prescribed by the H.O.D. The Intern must abide by these.  |
| (15)  | All parts of Internship should be done in MCI recognised hospitals within India.  |
| (16)  | The total duration of Internship is ONE YEAR (365 days)  |
| (17)  | **The** **Interns have no authority to issue a death certificate or sign a Medico Legal Document**.  |
| (18)  | **Attendance at the INTERNS ORIENTATION PROGRAMME is compulsory.**  |
| By OrderPrincipal / Dean |