

1.1.1 The Institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective regulatory councils and the affiliating University.

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## B. K. L. WALAWALKAR RURAL MEDICAL COLLEGE



Kasarwadi, At-Post Sawarda, Taluka Chiplun,  
Dist. Ratnagiri - 415606. Maharashtra State, INDIA  
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**BKLWRMC/ Curriculum Committee/ 868 /2021**

**Date:- 15/11/2021**

### **Minutes of Curriculum Committee**

**Date :**15.11.2021

**Time :**3.00 - 4.00 pm

**Venue :**College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 15/11/2021 curriculum committee was conducted under the chairmanship of Dr.VijayDombale.

#### **Meeting agenda:**

- 1) To discuss the eligibility in final internal assessment marks of all departments
- 2) To discuss issue regarding shortage in attendance of MBBS students
- 3) To implement revision classes
- 4) Planning the Master timetable for next upcoming batch 2022-23.
- 5) Discussion and mode of action on Feedback analysis report (2020-21)

#### **Following points were discussed in the meeting**

- 1) Final internal assessment marks were strictly followed and not eligible students were listed and informed.
- 2) Students falling short of attendance were made to attend extra classes to fulfil the days according to the norms.



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- 3) For revision classes, days were announced department wise. Respective department were instructed to prepare timetable and implement at the earliest.
- 4) Master time table for all batches were planned and implemented.
- 5) Discussion on feedback analysis report was done and the action taken is conveyed to the respective authority.

**Feedback analysis report by stakeholders (2020-21):**

1. Students had different opinion about coverage of modern topics and availability of books.
2. The Lectures, demonstrations, practical and assignments were taught by teachers are at an appropriate level of difficulty and excellence however digitalization is needed.
3. Revision classes will improve the final academic results

**Action taken on feedback analysis report (2020-21):**

- Decision to purchase more number of journals and availability of E-content facility is made to students.
- All departments to be informed about the conduction of slow learner and advanced learner classes to improve the results.
- Discussion to be made about purchase of the SMART BOARD for classrooms to improve digitalization

Following members were present for the meeting

Dr.Vijay Dombale

Dr.ArvindYadav


Dr. Rahul R. Chopade

Dr.RaghuveerBhosale

Dr.AmolHartalkar



DEAN



Principal  
B.K.L. Walawalkar Rural  
Medical College, Sawarde

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**BKLWPMC/ Curriculum Committee/707 /2021**

**Date:- 30/09/2021**

### **Minutes of Curriculum Committee**

**Date :**30.09.2021

**Time :**3.00 - 4.00 pm

**Venue :**College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 30/09/2021 curriculum committee was conducted under the chairmanship of Dr.Vijay Dombale.

#### **Meeting agenda:**

- 1) To implement biometric attendance for MBBS UG students of 2021-22 batch
- 2) To conduct OSPE/ OSCE examination in the form of formative assessment for all batches
- 3) Conduction of early clinical exposure for first year MBBS students
- 4) To discuss measures for improvement of students performance.

#### **Following points were discussed in the meeting**

- 1) Discussion was done regarding early implementation of biometric attendance for getting uniform data of first year MBBS students.
- 2) Minimum of one OSPE/OSCE examination should be conducted by each department for each semester.

- 3) Clinical departments were instructed to coordinate with Preclinical departments for conduction of early clinical exposure for first year MBBS students.
- 4) Discussion regarding more emphasis on slow learner and fast learner were made, to improve the performance of the students.

Following members were present for the meeting


Dr.Vijay Dombale

Dr.ArvindYadav

Dr. Rahul R. Chopade

Dr.Raghuveer Bhosale

Dr.Amol Hartalkar

  
**Principal**  
**B.K.L. Walawalkar Rural**  
**Medical College, Sawarde**

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**BKLWRMC/ Curriculum Committee/ 330 /2020**

**Date:- 23/09/2020**

### **Minutes of Curriculum Committee**

**Date :** 23.09.2020

**Time :** 3.00 - 4.00 pm

**Venue :** College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 23/09/2020 curriculum committee was conducted under the chairmanship of Dr. Vijay Dombale.

#### **Meeting agenda:**

- 1) To implement online as well as offline classes for first, second and third year MBBS UG students.
- 2) To conduct remaining tenure of foundation course.
- 3) To curtail clinical postings of final year MBBS Students for two months
- 4) To distribute interns in the Government health sector for supporting Covid pandemic.
- 5) Discussion and mode of action on Feedback analysis report (2019-20)

#### **Following points were discussed in the meeting**

- 1) Online platform is created for conducting online classes in the form of Zoom to prevent students' academic loss during COVID pandemic.
- 2) Foundation course was decided to be conducted after offline joining of students between 5:00 pm to 6:00pm.

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- 3) In the purview of pandemic COVID 19 the clinical postings of final year students are curtailed, so that students could be utilised in the covidwards.
- 4) According to the government directives all the interns were distributed amongst the district hospital
- 5) Discussion on feedback analysis report was done and the action taken is conveyed to the respective authority.

**Feedback analysis report of stakeholders (2019-20):**

1. Students had different opinion about Foundation course and exam question pattern.
2. Revision classes will improve the final academic results

**Action taken on feedback analysis report (2019-20):**

- Foundation course classes can be considered for a week in the timetable and remaining hours can be taken after 5:00 pm every fourth Saturday of the month.
- After completion of syllabus, each department can conduct revision classes for the beneficiaries.

Following members were present for the meeting

Dr.Vijay Dombale

Dr.Arvind Yadav

Dr. Rahul R. Chopade


Dr.Raghuveer Bhosale

Dr.Amol Hartalkar



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**BKLWRMC/ Curriculum Committee/575 /2019**

**Date:- 12/06/2019**

### **Minutes of Curriculum Committee**

**Date:** 12.06.2019

**Time:** 3.00 - 4.00 pm

**Venue:** College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 12/06/2019 curriculum committee was conducted under the chairmanship of Dr. Vijay Dombale.

#### **Meeting agenda:**

- 1) To sensitize all the faculties for CISP.
- 2) To plan and implement the timetable as per the CBME.
- 3) To conduct CISP workshop.
- 4) To prepare new curriculum sub-committees.
- 5) Discussion and mode of action on Feedback analysis report (2018-19) & feedback analysis report (2017-18)

#### **Following points were discussed in the meeting**

- 1) Curriculum committee member after getting trained from the Nodal centre were planned to sensitize all the faculties.
- 2) According to the CBME pattern the first year MBBS time table is to be planned and horizontally integrated. The same should be sent to the Nodal centre and uploaded on the college website.

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- 3) Curriculum committee members are requested to conduct CISP workshop batch wise to train all the faculties of the institute.
- 4) The trained faculties were requested to select CISP sensitized members to be in new curriculum sub-committees.
- 5) Discussion on feedback analysis report was done and the action taken is conveyed to the respective authority.

**Feedback report of Stakeholders (2018-19):**

1. Students had different opinion about coverage of modern topics and availability of books.
2. Teachers had average opinion in the coverage of syllabus and assessment process.

**Action taken on feedback analysis report (2018-19)**

- It was decided to conduct Workshop and CME to improve the knowledge and skills to bring about coverage on modern topics.
- Journals and the subject books named with multiple authors were decided to purchase to improvise the availability of books in the library.
- It was decided to conduct extra classes for late joiners to bring about uniformity in coverage of syllabus.

Following members were present for the meeting

Dr.Vijay Dombale

Dr.Arvind Yadav

Dr.Avinash Waghmode

Dr. Rahul R. Chopade


Dr.Raghuveer Bhosale

Dr.Amol Hartalkar



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**BKLWRMC/ Curriculum Committee/505 /2018**

**Date:- 11/06/2018**

### **Minutes of Curriculum Committee**

**Date:** 11.06.2018

**Time:** 3.00 - 4.00 pm

**Venue:** College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 11/06/2018 curriculum committee was conducted under the chairmanship of Dr.Vijay Dombale.

#### **Meeting agenda:**

- 1) To conduct value added courses.
- 2) To plan and implement the master timetable.
- 3) To discuss the issue regarding shortage in attendance for MBBS students.
- 4) Discussion and mode of action on Feedback analysis report (2017-18)

#### **Following points were discussed in the meeting**

- 1) Value added courses with more than 16 contact hours were finalised to conduct. Value added course like Yoga and wellness, Biomedical waste management were decided to conduct every year.
- 2) To bring about uniformity in teaching schedule and to avoid overlapping of subjects between clinical postings and Lectures. The detailed Master timetable is planned.

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- 3) Students with shortage in attendance were decided to complete the hours by attending extra classes organised by respective departments.
- 4) Discussion on feedback analysis report was done and the action taken is conveyed to the respective authority.

**Feedback analysis report of stake holder (2017-18):**

1. Teachers opined more clinical oriented teaching is necessary.
2. Students had different opinion about coverage of modern topics and availability of books.

**Action taken on feedback analysis report (2017-18):**

- Seminars were organised to bring about more clinical approach in pre and para-clinical subjects.
- Journals and the subject books named with multiple authors were decided to purchase to improvise the availability of books in the library.

Following members were present for the meeting

Dr.Vijay Dombale

Dr.Arvind Yadav


Dr.Avinash Waghmode

Dr. Rahul R. Chopade

Dr.Amol Hartalkar



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**BKLWRMC/ Curriculum Committee/412 /2017**

**Date:- 14/06/2017**

### **Minutes of Curriculum Committee**

**Date :** 14.06.2017

**Time :** 3.00 - 4.00 pm

**Venue :** College Council Hall

**Head of the committee:** Dr.Vijay Dombale

On 14/06/2017 curriculum committee was conducted under the chairmanship of Dr.Vijay Dombale.

#### **Meeting agenda:**

- 1) To conduct interdisciplinary workshop and subject related workshop.
- 2) To plan and implement the master timetable.
- 3) To discuss the issue regarding shortage in attendance for MBBS students.
- 4) To emphasize 3<sup>rd</sup> year MBBS students to conduct field visits.

#### **Following points were discussed in the meeting**

- 1) All HOD's were instructed to conduct more number of Interdisciplinary workshops and subject related workshops in the current academic year.
- 2) To bring about uniformity in teaching schedule and to avoid overlapping of subjects between clinical postings and Lectures. The detailed Master timetable is planned.
- 3) Students with shortage in attendance were decided to complete the hours by attending extra classes organised by respective departments.

4) To solve community problems and to get more clinical knowledge, III<sup>rd</sup> year MBBS students were instructed to conduct field visits under the guidance of community medicine department.

Following members were present for the meeting


Dr.Vijay Dombale

Dr.Arvind Yadav

Dr.Avinash Waghmode

Dr. Rahul R. Chopade

Dr.Amol Hartalkar



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