



SOP of Internal Quality Assurance Cell

Preamble

The IQAC will integrate into the institution's system and endeavour to achieve the objectives of quality enhancement and sustenance because quality improvement is a continual activity. The main objective of the IQAC is to create a system for consciously, consistently, and enzymatically improving institutions' overall performance. The IQAC's activity is the initial stage in comprehending and establishing quality improvement programmes. All of the institution's members feel a sense of commitment and belonging as a result. It does not involve the institution creating yet another hierarchical structure or record-keeping exercise. It is a mechanism or organ of the institution that promotes voluntary participation.

Objectives:

- 1) To create a structure for deliberate, persistent, and catalytic action to enhance the institution's performance in both academics and management.
- 2) To encourage actions that will help institutions run better by internalising a quality culture and institutionalising best practises.

Mechanism and procedure:

- a) Progressive completion of administrative, academic, and financial tasks.
- b) Evaluation of academic and research programme in terms of relevance and quality.
- c) Access to academic programmes for all societal groups, as well as their accessibility and affordability.

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- d) Optimization and integrating updated teaching-learning methods.
- e) The credibility of evaluation procedures
- f) Ensuring the adequacy, maintenance and functioning of the support structure and services.
- g) To establish national and international collaborations for research and academic training.

Functions:

- a) Establishing and implementing quality standards or guidelines for the institution's numerous academic and administrative tasks.
- b) Assisting in the development of a learner-oriented environment that supports of high-quality education and the development of faculty to embrace the necessary knowledge and technology for interactive teaching-learning processes.
- c) Organize for student, parent, and other stakeholder feedback on institutional processes that affect quality.
- d) Sharing of knowledge on quality of higher education metrics.
- e) Workshops and seminars on quality-related topics should be organised at national, international & quality institutions.
- f) Documentation of the various programmes or activities leading to quality assurance
- g) Coordinating quality-related operations for the institution, such as the adoption and distribution of best practises.



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**B.K.L.Walawalkar Rural Medical College
At.Kasarwadi, Post.Sawarde
Tal.Chiplun, Dist.Ratnagiri**



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