



B. K. L. Walawalkar Rural Medical College

Affiliated to Maharashtra University of Health Science, Maharashtra

NAAC Accredited with CGPA at 'B++' Grade

Website : www.bklwrmc.com | E-mail : info@bklwrmc.com | Phone : 9209339465

NAAC
AQAR 2023-2024

Criterion VI
6.1.2

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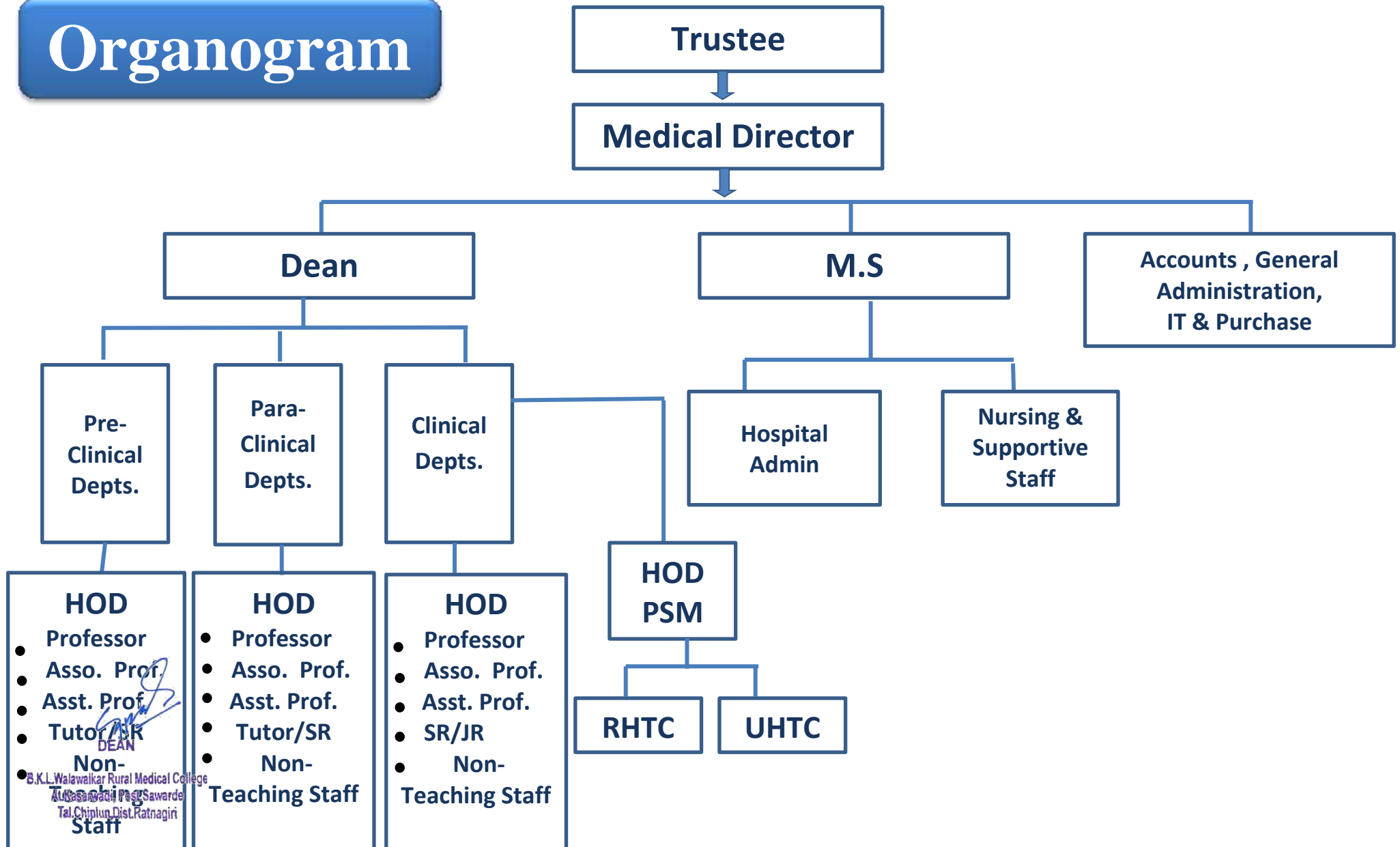


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B. K. L. Walawalkar Rural Medical College

Organogram



B. K. L. WALAWALKAR RURAL MEDICAL COLLEGE



Kasarwadi, At-Post Sawarda, Taluka Chiplun,
Dist. Ratnagiri - 415606. Maharashtra State, INDIA
Tel. : +91 02355 264636 / 264637
Fax : +91 02355 264693 Email : info@bklwrmc.com
Website : www.walawalkarmedicalcollege.com

Roles and job responsibilities of teaching staff

12 (1) Every employee shall be at the assigned place of work at the notified time for the commencement of his duty. He shall report and record each day the time of reporting and departure from the place of work, in the manner specified by the management. An employee failing to report or record the time as above is liable to be marked absent. An employee who is found absent from his proper place of work during the working hours without permission of his immediate superior shall be liable to be treated as absent for the period he is away from his place of work and will not have earned salary for the period he is away from his place of work or for a full day. In addition, he will be liable for disciplinary action. Recording of attendance shall also be the responsibility of the Heads of the respective departments. All the academic responsibilities must be fulfilled by the teaching staff of the medical college in time along with exam duties/NAAC related work/University work/inspections/NMC related responsibility and clinical responsibilities etc.

HODs will be responsible for conduction of exams, curriculum, timetable preparation for all batches, approving leaves of the departmental teaching and non teaching staff and forwarding those to Dean for approval. Supervision of Maintenance of the equipment's in the department should be looked after and monthly non compliance register to be verified in pre and para clinical departments. NMC and MUHS related work, declaration forms of NMC, NAAC/NABH Related activities should supervised by HOD.

Assistant, associate professors should strictly perform the academic duties such as lectures, clinical postings, demonstrations, examination duties, paper checking,

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attending university/NMC workshops MUHS,NABH,NAAC
,NMC related activities

- 12 (2) Any employee who, after reporting for duty leaves his place of work during his working hours without permission from appropriate authority shall be liable to be treated as absent without leave or proper permission for the whole day. He shall not be paid salary for the day.
- 12 (3) Senior medical faculty is expected to bestow exemplary punctuality and Discipline in the interest of the organization. Adherence to following additional administrative instructions is expected from the Medical Staff.
- i) As already stated in rule number 20, private practice will not be allowed by the Doctors or any other employees of the College/Hospital without the prior written permission of the management.



Dean

B.K.L.Walawalkar Rural Medical College



Director,

B.K.L.Walawalkar Rural Medical College



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B.K.L.Walawalkar Rural Medical College
At.Kasarwadi, Post.Sawarde
Tal.Chiplun,Dist.Ratnagiri



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List of Committee

| Sr. No. | Committee Name |
|---------|--------------------------------------|
| 1 | Curriculum Committee |
| 2 | Library Committee |
| 3 | Scientific Advisory Committee |
| 4 | Institutional Ethics Committee |
| 5 | Animal Ethics Committee |
| 6 | College Council Committee |
| 7 | Anti-Ragging Squad /Committee |
| 8 | Psychological Counseling Cell |
| 9 | International student cell committee |
| 10 | Infection Control Committee |
| 11 | Blood Transfusion Committee |
| 12 | Maternal mortality Committee |
| 13 | Pharmaco-vigilance Committee |
| 14 | Maintenance Committee |
| 15 | Tumor Board Committee |
| 16 | Internal Quality Assurance Committee |



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Code of Conduct

- The students, parents and guardians are specially requested to note that following are the rules and code of conduct for all the students of B.K.L.Walawalkar Rural Medical College
- The Dress Code viz. Student uniform and formal shoes are compulsory in collage and hospital during college hours (wearing chappal is not allowed).
- The data in respect to attendance, scholastic performance and overall progress of the students is recorded and stored in a retrievable from using software program called Students Information System (SIS). Parents are updated regarding the progress of their wards every month by email and postal communication.
- There will be no gathering, no elections and no Student Union to be formed.
- It is imperative that students should attend the collage from the day of opening to the last day of each term during the academic year.
- The students should be regular in attending theory, practical, tutorial, dissection, clinical posting, group discussion and seminar classes.
- The students , parents and guardians should note that if any student fails to complete the required attendance and journals/ term work regularly, he/she will not be granted the term and will not be allowed to appear for university examination.
- The strict disciplinary action will be taken against those students who fail to attend the classes regularly.
- As per Maharashtra University of Health Sciences, Nashik 75 % attendance for theory and 80 % attendance for non-theory classes is mandatory. In case of short attendance, term will not be granted.
- In case of absence, the student should inform the college authority in advance and in writing about the reason for absenteeism. However this does not entitle him/her for any relaxation in the required attendance prescribed by Maharashtra University of Health Sciences, Nashik.
- The students should attend all internal assessment examinations. As per university norms there will be no re exam for absent students.
- The students should regularly complete as per the schedule, their journals/record books and/or any other term work assigned to them.
- Use of mobile phones is not allowed during lectures, practical, clinical posting, etc. if any students is found using mobile during college hours, the mobile will be confiscated.

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- The student should note that he/she is responsible to college authority, not only for his/her conduct in the college premise, but also for his/her attitude and behavior outside the college premises. Any observed or reported objectionable conduct within or outside the college premises will make him/her liable for strict disciplinary action.
- The students should help to keep college premises clean and tidy.
- The students should behave politely and decently, so as to enhance his/her own image and also reputation of the institution.
- The students should not participate in any political and antisocial activities.


Medical Director,
BKLWRMC

Director
B.K.L.Walawalkar Rural Medical College,
Sawarde, Kasarwadi, Pin - 415606


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Criterion VI
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TIME LINE OF PROGRESS

| 2023 | |
|--|--------------------------------|
| • Lokmanya Tilak Punyatithi | 1 August 2023 |
| • Breastfeeding Week- Dept of Pediatric | 4 August 2023 |
| • Objective Structured Clinical Examination (OSCE) Conducted by Paediatric Dept | 13 August 2023 |
| • Independence Day | 15 August 2023 |
| • Basic Life Support Workshop (PG Resident) | 17 August 2023` |
| • How to Build a Start-up-Workshop (NCL Lab Venture Centre Pune) | 17 August 2023 |
| • Hands on Training Injection techniques in Mannequins (Pharmacology & anatomy) | 19 August 2023 |
| • Intellectual Property Rights and Generic Medicine India Policy | 26 August 2023 |
| • Menstrual Hygiene Awareness workshop under Walawalkar Sukanya Yojana | 26 August 2023 |
| • National Sports Day | 29 August 2023 |
| • Spine Workshop | 31 August to 7 Sept 2023 |
| • Routine Immunization & Mission Indradhanush | 31 August 2023 |
| • De- Addiction Awareness Campaign (Every Tuesday & Friday in OPD Hours) | Sept- Dec 2023 |
| • Book Exhibition | 04 & 5 th Sept 2023 |
| • Teachers Day | 5 th Sept 2023 |
| • Foundation Course UG batch 23-24 | 06 Sept 2023 |
| • Yoga: The Way of Life | 8 th Sept 2023 |
| • Insulin lecture | 09 th Sept 2023 |
| • Women's & Girls Workshop | 09 th Sept 2023 |
| • Paediatric Quiz Competition | 10 th Sept 2023 |
| • Vector Borne disease prevention awareness Campaign and Distribution of Mosquito repellent | 10 Sept 2023 |
| • Poster Competition- Awareness of Pharmacovigilance (PV) & Importance of ADR Monitoring | 17-23 Sept 2023 |
| • E- Learning Hand Hygiene Training | 25& 26 Sept 2023 |
| • NSS Day/ Blood Donation Camp | 26 Sept 2023 |
| • Advanced Cardiac Life Support Workshop | 27 & 28 Sept 2023 |
| • Advanced Cardiac Life Support Workshop | 29 Sept 2023 |
| • "Smiling Buddha, Operation Shakti... What NEXT in the Path towards Aatmanirbhar Bharat?"- Padmavibhushan Dr. Anil Kakodkar | 07 October 2023 |
| DEAN PG Orientation Program (Batch 23-24) | 18 Oct 2023 |

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| • QC update workshop- (II nd Year MBBS Studnets) | 28 Oct 2023 |
| • Certificate Course in Nutrition & Dietetics (16Hrs- I MBBS Students) | 28 & 29 Oct 2023 |
| • Pediatric Advanced Life Support (PALS) Workshop | 31Oct 2023 |
| • Basic Life Support (BLS) Workshop | 2 Nov 2023 |
| • Advanced Cardiac Life Support (ACLS) Workshop | 2-3 Nov 2023 |
| • Radiology CME | 5 Nov 2023 |
| • Stress management | 24 Nov 2023 |
| • World AIDS Day | 1 Dec 2023 |
| • ASRICON 2023 CME | 2-3 Dec 2023 |
| • Certificate Course in Clinical Chemistry Laboratory Utilization and Interpretation | 8-9 Dec 2023 |
| • Lactation and Breast Feeding Counselling Training Module-I | 8-9 Dec 2023 |
| • Advanced Cardiac Life Support (ACLS) Workshop | 14 Dec 2023 |
| • Workshop on Basic Techniques in Molecular Biology and Animal Tissue Culture | 21-27 Dec 2023 |
| • Foundation Course | 27 Dec 2023 |
| • Research Methodology Workshop | 27 Dec 2023 |

2024

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| • Artificial and Intelligence and Health care | 09 Jan 2024 |
| • Basic Surgical Procedure/Infection Control/ Operative Technique | 11 Jan 2024 |
| • “ National Youth Day” Swami Vivekanandaji Jayanti | 12 Jan 2024 |
| • BRIEF TOBACCO INTERVENTION workshop | 13 Jan 2024 |
| • Fresher Events | 12-14 Jan 2024 |
| • HUMAN VALUES & HEALTH DETERMINANTS | 20 Jan 2024 |
| • Consecration Ceremony of Ayodhya Ram Mandir- Rangoli Competition | 22 Jan 2024 |
| • Speech Competition- Topic: Ideology of Shri Rama: Role of “Maryada” in Current Medical & Professional Ethics | 22 Jan 2024 |
| • Medicine in Ancient India | 25 Jan 2024 |
| • Republic Day | 26 Jan 2024 |
| • UK camp | 28-2 Feb 2024 |
| • International Academic CPD Continuing Professional Development”- CME | 28 Jan 2024 |
| • Regional Anaesthesia Cadaveric Hands on Workshop | 29 Jan 2024 |
| • Basic Life Support Workshop | 29 Jan 2024 |
| • OSCE- Critical Care and basic CPR | 29 Jan 2024 |
| • Organ Transplant | 29 Jan 2024 |
| • Basic Life Support Workshop (BLS) | 30 Jan 2024 |
| • OSCE- Critical Care and basic CPR | 30 Jan 2024 |
| • Life insurance plans (especially focusing on cancer treatment cover) | 30 Jan 2024 |
| • Basic Life Support Workshop (BLS) | 31 Jan 2024 |

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| • OSCE – Critical Care and CPR | 31 Jan 2024 |
| • How to plan and Organize OSCE- All Faculty | 31 Jan 2024 |
| • Basic Life support workshop (BLS) | 1 Feb 2024 |
| • Immediate Life Support Workshop | 1 Feb 2024 |
| • Advanced Cardiac Life Support ATLS Workshop | 2 Feb 2024 |
| • AETCOM Workshop | 3 Feb 2024 |
| • Electoral Literacy Club & Nss Unit | 03 Feb 2024 |
| • World Cancer Day | 4 Feb 2024 |
| • De- Addiction Guest lecture | 6 Feb 2024 |
| • Alternative System of Medicine in India guest lecture | 21 Feb 2024 |
| • Medicine in Ancient India | 25 Feb 2024 |
| • Vinayak Damodar Savarkar punyatithi | 26 Feb 2024 |
| • Formulation of Case based, Scenario based and problem based Multiple Choice Questions (MCQ's) | 28 Feb 2024 |
| • Demography Workshop | 01 March 2024 |
| • USG Workshop | 02 March 2024 |
| • Anubandh 2024 | 3 to 9 March 2024 |
| • Teaching Learning Methods'for Resident Doctors | 04 March 2024 |
| • ATECOM Workshop | 11 March 2024 |
| • Ruperi Kinar : Organ Transplant Family prospective | 12 March 2024 |
| • Anthropometry Training Workshop | 12-15.03.2024 |
| • Academic Session Commencement | 15-16 March 2024 |
| • Basic Surgical Skill Training Program : Johnson & Johnson Institute on Wheel | 21-23 March 2024 |
| • World TB Day | 24 March 2024 |
| • Career Guidance & NEET Preparation | 28 March 2024 |
| • Shivaji Maharaj Jayanti | 27-28 March 2024 |
| • Prarambh Convocation Ceremony | 2 April 2024 |
| • Enhancing Medical Education in Community Medicine | 2 April 2024 |
| • Internship Orientation | 03 April 2024 |
| • Academic Achievement Appreciation Ceremony | 03 April 2024 |
| • Induction Program | 05 April 2024 |
| • Formation Human Rangoli | 08 April 2024 |
| • Bio Hygienic Management | 13 April 2024 |
| • GDM and Diabetes Rerated Foot | 13 April 2024 |
| • Good Clinical Practice Workshop | 27 April 2024 |
| • Anubhav Kathan | 01 May 2024 |
| • Hypothyroidism- Twists and turns in PPT | 03 May 2024 |
| • Mission Spine Workshop | 11-19 May 2024 |
| • Basic Life Support Workshop | 14 May 2024 |
| • Advanced Cardiac Life Support (ACLS)Workshop | 15 May 2024 |
| • Spine Workshop | 19 May 2024 |
| • Operative Procedure for PG students and Interns and organization of operative care for Nurses By WHO | 28 May 2024 |

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| • Parents Teachers Meeting | 02 June 2024 |
| • Shiv Rajyabhisheeb Day | 06 June 2024 |
| • Summer Internship Program | 07 June 2024 |
| • MUHS Foundation Day | 10 June 2024 |
| • Human Right. Bioethics & Health | 10 June 2024 |
| • Tree Plantation | 13 June 2024 |
| • Right to Health- Challenges and Opportunities | 15 June 2024 |
| • Webiner on Referral System with Q & A Session | 19 June 2024 |
| • Certificate Course in Yoga and Wellness | 21-22 June 2024 |
| • LMS Training Workshop | 28 June 2024 |
| • SDL Activity | 29 June 2024 |
| • Doctors Day | |
| • Ingruation Ceremony of Red Ribbon Club | 1 July 2024 |
| • Parent Teachers Meeting | 06 July 2024 |
| • PG Red Ribbion | 08 July 2024 |
| • Inauguration Centre for Nuclear Medicine | 14 July 2024 |
| • FMT Quiz Competition | 26 July 2024 |
| • Ped Quiz Competition | 20 July 2024 |
| • Red Ribbion Club | 11 July 2024 |
| • Role of Genetics and Genomics In Healthcare Including Cancer | 19 July 2024 |
| • Importance of Public Health in Medical Education | 10 July 2024 |
| • OSPE | 7 June 2024 |
| • RRC Activities- Post Exposure Prophylaxis of HIV & Brief about concept of Pre exposure Prophylaxis & Occupational exposure | 8-13 July 2024 |
| • Basic Life Support Workshop Nursing staff | 17 July 2024 |
| • Basic Life Support Workshop BPMT | 18 July 2024 |
| • Basic Life Support Workshop CCMP Batch | 19 July 2024 |
| • Body Donation Awareness Programme | 23 July 2024 |
| • Certificate course in Antimicrobial Drug Resistance | 14-21 July 2024 |
| • GCP & GLP Workshop | 20 July 2024 |
| • Medtech Workshop | 20 & 21 July 2024 |
| • Integrated Teaching Jundice Lecture | 27 July 2024 |
| • Walawalkar Saheb Jayanti | 29 July 2024 |
| • E- Content Orientation Program | 30 July 2024 |
| • Quality, Quality assurance in Medical Colleges, Its implication in diagnostic and clinical Practice | 31 July 2024 |



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