

Shri Vithalrao Joshi Charities Trust's  
**B. K. L. WALAWALKAR RURAL MEDICAL COLLEGE**



At Kasarwadi, Post Sawarda Taluka Chiplun  
Dist. Ratnagiri -415606. Maharashtra State, INDIA  
Tel. : +91 02355 264636/264637  
Fax. : +91 02355 264693 Email : info@bklwrmc.com  
Website: www.BKLWRMC.com

**Minutes of Meeting of Internal Quality Assurance Cell (IQAC)**

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**BKLWRMC/ IQAC/ Meeting/ 01 / 2023-24**


**Date: 02/04/2023**


**Notice**

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 05/04/2023 at 3.00 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting .....

1. Read and confirm the minutes of last meeting
2. NAAC accreditation
3. NABH Entry level accreditation
4. Renewal of Virology Lab- NABL accreditation
5. Internal assessment examination
6. MUHS practical examination
7. Attendance of students
8. Student feedback
9. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
BKLWRMC, Sawarde

  
Medical Director  
BKLWRMC, Sawarde

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**BKLWRMC/ IQAC/ Meeting/02/ 2023-24**

**Date: 06/04/2023**

**IQAC Minutes of Meeting held on 05/04/2023 at 3.00 pm**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 05/04/2023 at 3.00pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWRMC, Sawarde.

Following members were present for the meeting

Sr.No.	Name	Designation	IQAC Designation
1	Dr. Mansingrao Ghatage	Head of the Institution	Chairman
2	Dr. Suvarna Patil	Member of Management	Member
3	Dr. Arvind Yadav	NAAC Co-ordinator	Member
4	Dr. Pushpa Burute	Prof. & HOD , Anatomy	Member
5	Dr. Indira Kurane	Prof. & HOD, Physiology	Member
6	Dr. Anup Nillawar	Prof. & HOD, Biochemistry	Member
7	Dr. Gajanan Velhal	Prof. & HOD, PSM	Member
8	Dr. Vijay Dombale	Prof. & HOD, Pathology	Member
9	Dr. Prasanna Nakate	Prof. & HOD, Microbiology	Member
10	Dr. Avinash Waghmode	Prof. & HOD, FMT	Member
11	Dr. Dnyandev Tamberi	Prof. & HOD, Medicine	Member
12	Dr. Prabhakar Kulkarni	Prof. & HOD, Surgery	Member
13	Dr. Anagha Modak	Prof. & HOD, OBGY	Member
14	Dr. Suryakant Ingle	Prof. & HOD, Pediatrics	Member
15	Dr. Shirirang Joshi	Prof. & HOD, Orthopedics	Member
16	Dr. Nikhil Pendharkar	Alumni Representative	Member
17	Mrs. Ashwini Khandekar	Nominee From Local Society	Member
18	Dr. Sunil Nadkarni	Nominee From Employers	Member
19	Mr. Shirish Bamane	Nominee From Industrialist	Member
20	Miss. Manjusha Betkar	Student Representative	Member UG Student

21	Dr. Supriya Bapat	Student Representative	Member UG Student
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Agenda of the meeting was as follows.....

1. Read and confirm the minutes of last meeting
2. NAAC accreditation
3. NABH Entry level accreditation
4. Renewal of Virology Lab- NABL accreditation
5. Internal assessment examination
6. MUHS practical examination
7. Attendance of students
8. Student feedback
9. Any other point with the permission of the chair

Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

1. **Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.
2. **NAAC accreditation:** The chairman told that Ist cycle NAAC accreditation result declared on 28<sup>th</sup> March 2024. Institute is accredited with B++grade (CGPA=2.78) and this accreditation is valid upto 27<sup>th</sup> March 2029. The certificate is also received. It is displayed in different locations - IQAC cell, Dean office, all departments and hospital. The chairman & IQAC coordinator congratulate all HODs, IQAC members, other faculty members and non-teaching staff for their cooperation and support.
3. **NABH Entry level accreditation:** The chairman informed that from last few months few faculty members were trained for NABH accreditation and they are making documentation for the same. Shortly the hospital will be accredited for NABH entry level accreditation.
4. **Renewal of Virology Lab- NABL accreditation:** The chairman informed that our Virology lab was NABL accredited. Now we are applying for renewal of the same.
5. **Internal assessment examination:** The academic chairman informed that internal assessment examination timetable is finalized by discussion with all HODs. All are informed to conduct exam as per schedule and prepare result within 15 days of completion of examination.

6. **MUHS practical examination:** The Dean told that MUHS practical examination is scheduled by the university. All HODs and internal examiners are informed that they should communicate to external and confirm the availability. If external are not available on scheduled dates then convener should finalise other examiners from MUHS panel list and conduct practical examination as per schedule without postponing the dates.

7. **Attendance of students:** The chairman told to all HODs to review quarterly attendance of students and inform to the students as well as to parents at the time of parent-teacher meet. Instruct the students to compensate their attendance in due course of time, if they have short of attendance otherwise they will not be able to appear university examination. As per university norms attendance of theory should be 80% and non-theory classes should be 75 %.

8. **Student feedback:** The chairman told to all HODs that half yearly student feedback should be collected on regular basis and its analysis to be done. The copy of the same should be sent to IQAC.

9. **Any other point with the permission of the chair:** As no other point raised by any member, the meeting was concluded with vote of thanks to the chair.

  
Dean  
DEAN  
B.K.L. Walawalkar Rural Medical College  
At. Kasarwadi, Post. Sawarde  
Tal. Chiplun, Dist. Ratnagiri

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**BKLWRMC/ IQAC/ Meeting/ 03/ 2023-24**

**Date: 05/06/2023**

### Notice

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 09/06/2023 at 3.30 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting.....

1. Read and confirm the minutes of last meeting
2. NABL Accreditation
3. MUHS result
4. Mentorship Programme
5. Research projects and publications
6. Faculty development programme
7. Starting of new PG courses
8. Increase of PG seats in Radiology & Paediatrics
9. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
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Medical Director  
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**BKLWRMC/ IQAC/ Meeting/ 04 /2023-24**

**Date:10/06/2023**

**IQAC Minutes of Meeting held on 09/06/2023 at 3.30 pm**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 09/06/2023 at 3.30pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWRMC, Sawarde.

Following members were present for the meeting

S.No.	Name	Designation	IQAC Designation
1	Dr. Mansingrao Ghatage	Head of the Institution	Chairman
2	Dr. Suvarna Patil	Member of Management	Member
3	Dr. Arvind Yadav	NAAC Co-ordinator	Member
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11	Dr. Dnyandev Tambari	Prof. & HOD, Medicine	Member
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14	Dr. Suryakant Ingle	Prof. & HOD, Pediatrics	Member
15	Dr. Shrirang Joshi	Prof. & HOD, Orthopedics	Member
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18	Dr. Sunil Nadkarni	Nominee From Employers	Member

19	Mr. Shirish Bamane	Nominee From Industrialist	Member
20	Miss. Manjusha Betkar	Student Representative	Member UG Student
21	Dr. Supriya Bapat	Student Representative	Member UG Student

Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

**1. Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.

**2. NABL Accreditation of CCL:** The chairman informed that recently we have received renewal certificate of NABL of Virology lab. This certificate is valid till 22/05/2025.

**3. MUHS University result:** The chairman told that MUHS result is declared. The chairman congratulates all successful students and faculty members for their efforts taken. The department-wise MUHS result should be analysed and should be submitted to Dean's office. HOD's should conduct meeting at department level and decide the strategy plan for slow learner and failed students.

**4. Mentorship Programme:** The chairman told to Dean's office that mentor- mentee list of Ist MBBS 2023 batch should be prepared immediately after completion of admission process and sent to concern faculty members for effective implementation of mentorship programme. The faculty members should keep all records of mentorship programme in appropriate formats.

**5. Research projects and publications:** The chairman informed to all members that they should prepare research projects and apply for research grants of various funding agencies such as MUHS, ICMR, BIRAC etc. Faculty members should also motivate students for short term student research projects of ICMR and MUHS. It is also informed that, they should publish their research data in reputed indexed Indian and foreign journals.

**6. Faculty development programme:** The Dean told that as per norms of NMC all the members of medical education unit and curriculum committee members should undergo Basic Course in Medical Education workshop and Curriculum Implementation Support Programme workshop at NMC designated Nodal centre-



Seth G S Medical College, Mumbai as per availability of seats or allotment. The MEU co-ordinator is requested to be in touch with nodal centre and complete the training programme as early as possible so that we can conduct BCME at our institute to train remaining faculty members of our institute.

**7. Starting of new PG courses:** The chairman informed that institute is planning to start new PG (MD/MS) courses in six subjects – TB-Chest, DVL, Psychiatry, ENT, Ophthalmology and Radiation Oncology. For essentiality certificate and university affiliation we are applying in September 2023. So that permission can be sought by NMC from the academic year 2025. The faculty of these departments should go the NMC requirements and procure the equipments.

**8. Increase of PG seats in Radiology & Paediatrics:** The chairman informed that institute is planning to increase the PG seats in Radiology & Paediatrics.

**9. Any other point with the permission of the chair:** There being no other point raised by any member, the meeting was concluded with vote of thanks to the chair.



Dean

**DEAN**

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Tal. Chiplun, Dist. Ratnagiri

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**BKLWRMC/ IQAC/ Meeting/05 / 2023-24**

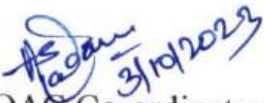
**Date:03/10/2023**

**Notice**

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 06/10/2023 at 3.00 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting.....

1. Read and confirm the minutes of last meeting
2. Review of NAAC criteria –wise progress
3. Review of MUHS result
4. Up-gradation of Ophthalmology OPD services
5. Conduction of CME's and Workshop
6. Regarding workshops for students
7. Health camps
8. Preparedness to establish Cadaveric Skill Lab
9. MUHS Krida Mohostav
10. Value added courses
11. UG and PG starting of new batch
12. UG & PG Internal exam
13. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
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**BKLWRCM/ IQAC/ Meeting/06 / 2023-24**

**Date:07/10/2023**

**IQAC Minutes of Meeting held on 06/10/2023 at 3.00 pm**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 06/10/2023 at 3.00 pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWRCM, Sawarde.

Following members were present for the meeting

S.No.	Name	Designation	IQAC Designation
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20	Miss. Manjusha Betkar	Student Representative	Member UG Student
21	Dr. Supriya Bapat	Student Representative	Member UG Student

Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

1. **Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.
2. **Review of NAAC criteria-wise progress:** The chairman reviewed progress of all criteria. The criteria heads explained in details by PPT. HODs are informed to complete the documentation of their departments as early as possible. They can refer the NAAC booklet while preparing the write-up and compiling supporting documents.
3. **Review of MUHS university exam result:** The chairman reviewed the MUHS exam result of all departments and strategy for further improvement is discussed.
4. **Up-gradation of Ophthalmology OPD services:** The chairman informed that in view of starting post-graduation in ophthalmology and providing better services to the patients sophisticated equipments such as Optical Coherence Tomography(OCT), Yag Laser, Non-contact tomometer, Autorefractor, keratometer are purchased and made available shortly for OPD services.
5. **Conduction of CME's and Workshop:** The chairman told that various departments are regularly conducting MMC accredited workshops and CMEs. The Surgery department is conducting ARSICON workshop on 2<sup>nd</sup> & 3<sup>rd</sup> December 2023 and CME of Radiology department on 5<sup>th</sup> November 2023. The faculty members are informed to attend the same.
6. **Regarding workshops for students:** The chairman told to PSM and FMT HOD to suspend planned sensitization workshop for students on vaccination and organ transplantation due to forthcoming university examination. This workshop should be planned in next academic year for these students.
7. **Health camps:** The chairman informed that regularly health camps are organised in entire konkan region for cataract, check- up of pregnant women, adolescent health program, undernourished children, NCD detection, Cancer screening and awareness

sessions on cancer prevention, snake bite and scorpion sting prevention, tobacco cessation, leptospirosis prevention etc. For this more participation of faculty and students is expected in future.

**8. Preparedness to establish Cadaveric Skill Lab:** The chairman informed that we are establishing cadaveric skill lab. Equipment's such as C arm is procured and hands on training workshops are planned.

**9. MUHS Krida Mohostav:** The chairman told that this year also as per MUHS circular university has given responsibility to us. Our sports complex will be used by the university for the semi-final selection rounds of various sports in Krida Mohatsav. This activity will be conducted on 9th and 10<sup>th</sup> Oct 2023. The students from different college under MUHS will join for the same from 8<sup>th</sup> Oct 2023. Their accommodation arrangement should be done in the campus. It was also told that maximum number of students should participate in this activity from our institute.

**10. Value added courses:** The chairman informed that every department should plan and conduct one value added course. If not possible due to teaching load, atleast one multi-departmental activity among two or three departments should be planned.

**11. UG and PG starting of new batch:** The chairman informed that as per directives of NMC and University UG and PG shall be started from second week of Oct 2024. The orientation programmes should be planned and conducted. For UG students foundation course of 2 weeks duration should be conducted as per schedule.

**12. UG & PG Internal exam:** The chairman informed that internal examination schedule of UG & PG is released. All HODs should conduct exam as per schedule, evaluate theory papers, show the papers to students and prepare result. Send the copy of result to the Dean office within 15 days after completion of examination.

**13. Any other point with the permission of the chair:** There being no other point raised by any member, the meeting was concluded with vote of thanks to the chair.

  
DEAN

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**BKLWRMC/ IQAC/ Meeting/ 07 / 2023-24**

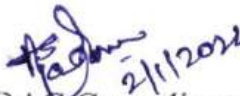
**Date: 02/01/2024**


**Notice**

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 05/01/2024 at 3.00 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting.....

1. Read and confirm the minutes of last meeting
2. Value added courses
3. e-content and development courses
4. Preparation of UK health camp
5. Hands on training for OSCE for faculty and students
6. Up-gradation of ENT and Dermatology OPD services
7. NSS activities
8. Faculty development programme
9. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
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Medical Director  
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**BKLWPMC/ IQAC/ Meeting/08/ 2023-24**

**Date: 06/01/2024**

### **IQAC Minutes of Meeting held on 05/01/2024 at 3.00 pm.**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 05/01/2024 at 3.00 pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWPMC, Sawarde.

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Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

**1. Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.

**2. Value added courses:** The chairman told that value added courses should be conducted quarterly on regular basis. The records such as notice, programme copy, attendance, scanned certificates and geo-tagged photographs should be sent to IQAC cell after completion of activity. This activity should be preferably conducted on Saturday and Sunday so that other teaching activities will not be hampered. Every department should identify the theme related to their subject and plan accordingly.

**3. e-content and development courses:** The chairman that Dr. Amar Barawade and Dr Yogendra Shelke and other faculty members to register e-content and development course of SWAYAM. The registration and examination fees for the same will be reimbursed by the institute. After completion of their course these faculty members will train remaining faculties in due course.

**4. Preparation of UK health camp:** The chairman that this year also British Medical Team is visiting our institute. The UK health camp is organised from 28<sup>th</sup> Jan to 2<sup>nd</sup> Feb 2024. The academic marathon such as CME, Workshop, hands on skill training and OSCE training for faculty and students by international faculty is planned. All faculty members are students can involve in these activities. It is sort of exchange ideas and themes with international faculty. During this health camp different surgeries and community visits are also planned. It will help for poor and needy people from Konkan region.

**5. Hands on training for OSCE for faculty and students:** The chairman that this year hands on training for OSCE for faculty and students is organised. This OSCE training will be conducted by trained international faculty members from UK. All faculty and students of our institute should participate in this activity. In future we can conduct such sessions for our UG and PG students.



6. **Up-gradation of ENT and Dermatology OPD services:** The chairman that we are upgrading ENT and dermatology OPD services by providing sophisticated equipments such as YAG laser, Co2 laser and establishing sleep lab. The work is in progress. It will be completed shortly and this service will be made available to the patients.

7. **NSS activities:** The chairman told that NSS activities should be conducted on regular basis. The detail report- schedule, notice, attendance, certificate, report and geo-tagged photographs of the same should be sent to IQAC.

8. **Faculty development programme:** The chairman told that BCME and CISP course conducted regularly at nodal centre. MEU members and Curriculum committee members should attend that course without fail. Then only we can conduct BCME for rest of the faculties of our institution.

7. **Any other point with the permission of the chair:**

There being no other point raised by any member, the meeting was concluded with vote of thanks to the chair.



Dean  
**DEAN**

B.K.L. Walawalkar Rural Medical College  
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**BKLWRMC/ IQAC/ Meeting/09/ 2023-24**


**Date: 08/04/2024**

### Notice

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 12/04/2024 at 3.00 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting.....

1. Read and confirm the minutes of last meeting
2. Meditation
3. Internal Examination of UG & PG
4. Pre-University Exam of Ist MBBS
5. Up-gradation of Dermatology OPD services
6. Conduction of Yoga Programme
7. Conduction of Basic Life Support workshop
8. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
BKLWRMC, Sawarde

  
Medical Director  
BKLWRMC, Sawarde

Shri Vithalrao Joshi Charities Trust's  
**B. K. L. WALAWALKAR RURAL MEDICAL COLLEGE**



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**BKLWRCM/ IQAC/ Meeting/10/ 2023-24**

**Date:13/04/2024**

**IQAC Minutes of Meeting held on 12/04/2024 at 3.00pm.**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 12/04/2024 at 3.00 pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWRCM, Sawarde.

Following members were present for the meeting

S.No.	Name	Designation	IQAC Designation
1	Dr. Mansingrao Ghatage	Head of the Institution	Chairman
2	Dr. Suvarna Patil	Member of Management	Member
3	Dr. Arvind Yadav	NAAC Co-ordinator	Member
4	Dr. Pushpa Burute	Prof. & HOD , Anatomy	Member
5	Dr. Indira Kurane	Prof. & HOD, Physiology	Member
6	Dr. Anup Nillawar	Prof. & HOD, Biochemistry	Member
7	Dr. Gajanan Velhal	Prof. & HOD, PSM	Member
8	Dr. Vijay Dombale	Prof. & HOD, Pathology	Member
9	Dr. Prasanna Nakate	Prof. & HOD, Microbiology	Member
10	Dr. Avinash Waghmode	Prof. & HOD, FMT	Member
11	Dr. Dnyandev Tambari	Prof. & HOD, Medicine	Member
12	Dr. Prabhakar Kulkarni	Prof. & HOD, Surgery	Member

13	Dr. Anagha Modak	Prof. & HOD, OBGY	Member
14	Dr. Suryakant Ingle	Prof. & HOD, Pediatrics	Member
15	Dr. Shirang Joshi	Prof. & HOD, Orthopedics	Member
16	Dr. Nikhil Pendharkar	Alumni Representative	Member
17	Mrs. Ashwini Khandekar	Nominee From Local Society	Member
18	Dr. Sunil Nadkarni	Nominee From Employers	Member
19	Mr. Shirish Bamane	Nominee From Industrialist	Member
20	Miss. Manjusha Betkar	Student Representative	Member UG Student
21	Dr. Supriya Bapat	Student Representative	Member UG Student

Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

1. **Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.
2. **Meditation:** The chairman told that already we are practicing prayer at 8.55 am before starting morning classes at 9.00 am. All are requested that the prayer should be followed by 5 minutes of meditation. It will improve the mental peace and concentration power of the students.
3. **Internal Examination of UG & PG:** The chairman informed to academic chairman to prepare schedule of internal examination of UG and PG. This schedule is to be sent to concern HODs well in advance and examination should be conducted centrally in examination hall instead of concern department.
4. **Pre-University Exam of Ist MBBS:** The chairman informed to academic chairman to prepare schedule of Pre-university examination by referring dates of university examination. The sufficient time should be available for assessment and calculation of internal assessment marks, as these marks are to be uploaded on university software.

5. **Up-gradation of Dermatology OPD services:** The chairman informed that for up-gradation of Dermatology OPD sophisticated equipments such as YAG laser, Co2 Laser are purchased and installation is in process. This facility will be made available for patients from this month.
6. **Conduction of Yoga Programme:** The chairman told to Physiology department to conduct Yoga day programme on the occasion of International Yog Day.
7. **Conduction of Basic Life Support workshop:** The chairman told that hands on training workshop on Basic life support to be conducted for students of all batches.
8. **Any other point with the permission of the chair:** There being no other point raised by any member, the meeting was concluded with vote of thanks to the chair.



Dean

**DEAN**

B.K.L. Walawalkar Rural Medical College  
At. Kasarwadi, Post. Sawarde  
Tal. Chiplun, Dist. Ratnagiri

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**BKLWRMC/ IQAC/ Meeting/09/ 2023-24**

**Date:09/07/2024**

**Notice**

The meeting of Internal Quality Assurance Cell (IQAC) of B K L Walawalkar Rural Medical College & Hospital is scheduled on 12/07/2024 at 3.00 pm in college council hall. All members are requested to attend the meeting.

Agenda of the meeting.....

1. Read and confirm the minutes of last meeting
2. Faculty development programme
3. Up-gradation of ENT OPD services
4. Conduction of orientation programme on e- content & development
5. Establishment of Centre for Nuclear Medicine
6. Establishment of Eye bank
7. Preparedness for NABL of Central Clinical Lab
8. Preparedness for full NABH
9. Any other point with the permission of the chair

  
IQAC Co-ordinator  
BKLWRMC, Sawarde

  
Dean  
BKLWRMC, Sawarde

  
Medical Director  
BKLWRMC, Sawarde

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**BKLWRMC/ IQAC/ Meeting/ 10 / 2023-24**

**Date: 14/07/2024**

**IQAC Minutes of Meeting held on 12/07/2024 at 3.00pm.**

The meeting of IQAC of B. K.L. Walawalkar Rural Medical College was held on 12/07/2024 at 3.00 pm in college council hall. The meeting was chaired by Dr. Suvarna Patil, Medical Director and Dr. Mansingrao Ghatage, Dean, BKLWRMC, Sawarde.

Following members were present for the meeting

S.No.	Name	Designation	IQAC Designation
1	Dr. Mansingrao Ghatage	Head of the Institution	Chairman
2	Dr. Suvarna Patil	Member of Management	Member
3	Dr. Arvind Yadav	NAAC Co-ordinator	Member
4	Dr. Pushpa Burute	Prof. & HOD , Anatomy	Member
5	Dr. Indira Kurane	Prof. & HOD, Physiology	Member
6	Dr. Anup Nillawar	Prof. & HOD, Biochemistry	Member
7	Dr. Gajanan Velhal	Prof. & HOD, PSM	Member
8	Dr. Vijay Dombale	Prof. & HOD, Pathology	Member
9	Dr. Prasanna Nakate	Prof. & HOD, Microbiology	Member
10	Dr. Avinash Waghmode	Prof. & HOD, FMT	Member
11	Dr. Dnyandev Tamberi	Prof. & HOD, Medicine	Member
12	Dr. Prabhakar Kulkarni	Prof. & HOD, Surgery	Member
13	Dr. Anagha Modak	Prof. & HOD, OBGY	Member
14	Dr. Suryakant Ingle	Prof. & HOD, Pediatrics	Member
15	Dr. Shrirang Joshi	Prof. & HOD, Orthopedics	Member
16	Dr. Nikhil Pendharkar	Alumni Representative	Member
17	Mrs. Ashwini Khandekar	Nominee From Local Society	Member
18	Dr. Sunil Nadkarni	Nominee From Employers	Member
19	Mr. Shirish Bamane	Nominee From Industrialist	Member
20	Miss. Manjusha Betkar	Student Representative	Member UG Student
21	Dr. Supriya Bapat	Student Representative	Member UG Student

Quorum is being established, the meeting was duly constituted. IQAC co-ordinator welcomed all members and meeting was conducted as per agenda points.

1. **Confirmation of the minutes of last meeting:** IQAC co-ordinator read and confirms the minutes of last meeting.

2. **Faculty development programme:** The chairman suggested for planning and conducting of faculty development programme such as Basic Course in Medical Education (BCME) should be done on priority basis. The MEU coordinator told that now most of members of MEU and Curriculum committee completed their training at Nodal centre and we have sent proposal to nodal centre and NMC for grant of permission for BEME workshop to be conducted on 27- 29 September 2024. MEU unit of nodal centre accepted proposal and forwarded to NMC for one time grant of permission based on condition that remaining faculty of MEU /CC have to complete their training in near future.

3. **Up-gradation of ENT OPD services:** The chairman told that installation of Sleep lab is in progress and will be completed shortly and made available for the service of the patients.

4. **Conduction of orientation programme on e- content & development:** The chairman told that orientation programme on e- content & development is planned. Detailed schedule will be released shortly. All faculty members should attend this programme. The hands on training workshop on e- content & development should also be planned by taking consent and time from external faculty in next six months.

5. **Establishment of Centre for Nuclear Medicine:** The chairman informed that the institute has established Centre for Nuclear Medicine. The building plan is approved by AERB and construction is completed. PET scan, SPECT scan, Nuclide (Radioisotope) therapy is available. This centre will be inaugurated on 14<sup>th</sup> June 2024 by the auspicious hands of Dr. Sudeep Gupta, Director, Tata Memorial Hospital, Mumbai. All faculty members are requested to attend the function in Multipurpose hall. Invitations are also sent to all departments.



**6. Establishment of Eye bank:** The chairman told that institute is establishing eye bank. One hall is dedicated to eye bank in the OT complex. The inspections of competent authority were conducted by the government. Now we are awaiting of approval letters.

**7. Preparedness for NABL of Central Clinical Lab:** The chairman informed that the institute is in process of applying NABL of Central Clinical Lab in next future. The sensitization and training programme will be planned accordingly and informed to the faculty. The preparation for the same should be started.

In Central Clinical Lab (CCL) Biochemistry is participating in external quality control programme of CMC, Vellore as well as from Randox and Pathology is participating in external quality control programme of AIIMS, New-Delhi on regular basis. Now we are conducting meeting and training sessions for preparedness for NABL of CCL so that faculty and staff will work on SOPs and preparation of other records.

**8. Preparedness for full NABH:** The chairman informed that our hospital is accredited for Entry level NABH on 16/5/2023 and valid for 2 years upto 15/05/2025. Now we have started preparation of full NABH. For this training programme and meetings are conducted and also planned and intimated to concern faculty. The concern faculty should start working on documentation part.

**8. Any other point with the permission of the chair:** There being no other point raised by any member, the meeting was concluded with vote of thanks to the chair.

  
Dean  
**DEAN**  
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**BKLWRMC/IQAC/02/2024**

**Date:- 13/08/2024**

**Internal Quality Assurance Cell (IQAC)  
Composition of IQAC**

Sr. No	Name of Faculty	Designation	Representation
1	Dr. Mansingrao N. Ghatage	Chairman	Head of the institution
2	Dr. Suvarna Netaji Patil	Member	Member of Management
3	Dr. Arvind S. Yadav	Member	NAAC Co-ordinator
4	Dr. Pushpa Burute	Member	Prof. & HOD , Anatomy
5	Dr. Indira A. Kurane	Member	Prof. & HOD, Physiology
6	Dr. Anup Nillawar	Member	Prof. & HOD, Biochemistry
7	Dr. Gajanan Velhal	Member	Prof. & HOD, Community Medicine
8	Dr. Vijay Dombale	Member	Prof. & HOD, Pathology
9	Dr. Prasanna Nakate	Member	Prof. & HOD, Microbiology
10	Dr. Avinash Waghmode	Member	Prof. & HOD, FMT
11	Dr. Dnyandev Tamberi	Member	Prof. & HOD, Medicine
12	Dr. Prabhakar B. Kulkarni	Member	Prof. & HOD, Surgery
13	Dr. Anagha Modak	Member	Prof. & HOD, OBGY
14	Dr. Suryakant Ingle	Member	Prof. & HOD, Pediatrics
15	Dr. Shrirang Joshi	Member	Prof. & HOD, Orthopedics
16	Dr. Nikhil Pendharkar	Member	Alumni Representative
17	Mrs. Ashwini Khandekar	Member	Nominee From Local Society
18	Dr. Sunil Nadkarni	Member	Nominee From Employers
19	Mr. Shirish Bamane	Member	Nominee From Industrialist
20	Miss. Manjusha Betkar	Member	Student Representative
21	Dr. Gauri Patil	Member	Student Representative



  
**DEAN**  
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